



## Carlyn Ray Designs Job Requisition: Fabrication Specialist

### Position Description:

Fabrication Specialist  
Salaried, Full Time  
Reports to Operations Manager

### Date of Call:

May 11, 2017

### Job Description:

Seeking a qualified, experienced fabricator to support production of Carlyn Ray Designs glass art pieces, components, and installations. Position requires working with a wide variety of materials including glass, wood, metals, plastics, adhesives, composites, and electrical components. Position will have an opportunity to work with the entire range of Carlyn Ray Designs products, projects, and artwork.

Training and experience with hot glass tools and equipment is highly desirable. Basic MIG welding skills are required. More advanced MIG and TIG welding are recommended.

It is extremely important that the candidate is able to work well as a team member in a fast paced, hot, and demanding environment. Candidate must be flexible and adaptable to work on a variety of different projects and styles of glass art and installations.

Daily roles include assisting the operations manager, engineering, and artists in the manufacture of components, assembly of glass art installations, creation of tools, support of studio equipment, as well as general upkeep and maintenance of the studio. Role also requires support of off-site installations.

All Carlyn Ray Designs team members are expected to be professional, personable, proactive to enhance our studio environment, customer experience, and quality of production.

### Qualifications & Skills:

- 3+ years of experience in fabrication of wood, metal, plastic, or glass.
- Working knowledge of fabrication tools and equipment.
- Knowledge of typical construction and building techniques.
- Basic electrical component and safety experience.
- Ability to read basic blueprints and engineering drawings.
- Basic MIG welding skills. Advanced MIG and TIG skills desired.
- Hot glass skills and equipment experience desired.
- Positive attitude and motivation to excel as an artistic fabricator, while maintaining positive working relationships with other team members.
- Must be legally able to work with children of all ages.

**Training & Education:**

Bachelor of Fine Art or equivalent with a concentration in glass or sculpture along with 3+ years of production experience OR 6+ years production experience.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be used to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand on concrete floors, use hands to maintain and/or repair equipment, talk, hear, and tolerate heat sensitivities for prolonged periods. The employee may occasionally lift and/or move up to 50lbs. The work environment characterized herein is representative of what an employee encounters in a hot glass studio environment.

**Salary:**

This is a salaried full time position. Salary range is \$22,000 to \$35,000 dependent on experience. Carlyn Ray Designs full time employees are offered access to the studio to make their own artwork during off production hours.

**Diversity Statement:**

As a HUB certified woman owned business, Carlyn Ray Designs is dedicated to the goal of building a culturally diverse staff that is committed to teaching and working in a multicultural environment and strongly encourages applications from qualified minorities and women.

**To Apply:**

Submit a cover letter with your interest in the position, current resume or CV, three references, and salary history to Sonja Baumgarten via email at [studio@carlynraydesigns.com](mailto:studio@carlynraydesigns.com) or via mail to 1820 Irving Blvd, Dallas, TX 75207. Please submit applications as soon as possible. Interviews are conducted on a first come, first serve basis until the position is filled. Start date is available immediately.

**About Carlyn Ray Designs:**

Artist Carlyn Ray shares creativity through custom glass art and site specific installations. Located in the Dallas Design District, the Carlyn Ray Designs team consists of experienced glass artists, engineers, fabricators, and installers. Together with the community and clients, they work to create unique and functional art utilizing glass, metal and lighting.

Carlyn's signature designs include unique glass weavings, bespoke chandeliers, hand blown vessels, and lit fused glass panels. Carlyn Ray Designs operates at Carlyn's Dallas Glass Art studio and gallery. Dallas Glass Art is open to the public and offers hot glass demonstrations, classes, and private events.